### AGENDA

# BLUFF CITY BOARD OF MAYOR AND ALDERMEN

## SPECIAL CALLED MEETING

Tuesday, October 25th, 2022

6:30 P.M.

Call to OrderMayor Jeff Broyles
Roll CallSharon Greene, CMFO/Town Recorder
Prayer Mayor Jeff Broyles
Pledge of AllegianceMayor Jeff Broyles

Citizen Comments ------ (5) Minutes: Give Name, Address and Phone No.)

Discussion/Action: Town Manager Position

Discussion/Action: Community Service Worker Program Adoption

Discussion/Action: Bluff City Family Committee Request for Dispensation

Adjournment

Rebecca J. Broyles Bluff City Family Committee Chair October 18, 2022

To: Bluff City Board of Mayor and Aldermen Subject: Request for Dispensation

Respectful greetings,

We, the Bluff City Family Committee, request dispensation from the Town of Bluff City, Tennessee effective immediately. Our movement has grown significantly and we are now considering seeking non-profit status. This will enable us to be of better service to the entire community.

We all vehemently agree that it has been a pleasure to serve the Board as a committee and serve the town's citizens. Thanks for the opportunity to do good things for all concerned.

I am the point of contact for this action. I can be reached at (423)765-5407 or by electronic mail at jeffsbecca@gmail respectively.

Sincerely,

Rebecca J. Brayles

Rebecca J. Broyles Bluff City Family Committee Chair



#### TENNESSEE DEPARTMENT OF CORRECTION

## Community Service Work Program Agency Participation Application and Agreement

Agency Name:	· · · · · · · · · · · · · · · · · · ·		
Agency Type:	IRS (501)(c)(3) Tax Exempt Agency	Tax Exempt #:	
	Government Agency	Federal Employer Identification #:	
Address:			
Telephone #:		Contact Person:	
Work Site Loca	ation:	Number of offenders needed:	
Person Respo	nsible for Supervision:	Title:	
Job Skills Nee	ded:		
Specific Work	Assignment(s):		

Please indicate the days and hours CSW may be performed (Enter the start and end times under the appropriate day)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hours							

The agency agrees:

- 1. To provide adequate supervision to enable the offender to perform duties in a productive and effective manner.
- 2. To provide orientation, instruction, and training concerning the offender's day to day responsibilities.
- 3. To assure that each offender is performing their assigned duties.
- To discuss any changes to the offender's scheduled hours, and to receive the Work Project Coordinator's input and approval prior to instituting any changes.
- 5. To provide safe and sanitary working conditions and ensure the offender is using safety equipment as required.
- 6. To notify the Work Project Coordinator immediately of all injuries sustained by the offender while performing CSW.
- 7. To ensure that the offender's duty assignment will not result in the partial or total displacement of currently employed workers or be used as a replacement for a position from which a person has been laid off.
- 8. Not to discriminate on the basis of race, color, sex, age, disability, national origin, religion, ethnicity, or sexual orientation.
- 9. To provide the Work Project Coordinator with the time and attendance records that have been reviewed for accuracy and signed by an authorized supervisor within the time parameters established by TDOC Policy #705.09.
- 10. To refrain from falsifying offender records.
- 11. To assure that each offender performs his/her CSW assignment hours only and not schedule offenders for CSW that exceed 40 hours for any one week period.
- 12. To report any problems with offenders immediately to the WPC.

This agreement is made and entered into this date:	between	
and the Tennessee Department of Correction		Agency Name

Date

Agency Representative

For Official Use Only

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