

Minutes
Regular Meeting
Bluff City Board of Mayor and Aldermen
April 4, 2023

Mayor Broyles called the meeting to order at 6:00 p.m.

Members present were Julie Venable, Sandra Madison, Carol Keith. Ben Adams arrived at 6:05

Prayer was given by Carol Keith, followed by the Pledge of Allegiance led by Greg Depew.

Mayor Broyles opened the floor for the following:

Discussion / Action: Meeting Minutes for March 7, 17, 21 and 23, 2023

Motion to approve was made by Vice Mayor Keith. Second by Alderman Adams. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – Yes, Vice Mayor Keith -Yes, Alderman Adams – Yes. Motion carried.

Public Comments

David Harmon of 200 Holston Drive asked when they were going to hire a City Manager. I don't think we need one but since you voted on one, you should go on with it. Mr Harmon asked if they could change the meeting time back to 7:00p.m. to allow people more time to get here.

Bryan Embree, Chief at Bluff City Fire Department, asked the Board when the Fire Department can extend their parking lot out at the back. Mayor Broyles stated Mr Embree I enjoyed our conversation and Mr Moultrie and I met on your situation. We are pulling the storm water and main sewer plans. Mr Embree asked what that had to do with extending the parking lot. Mayor Broyles stated from what I understand the change in elevation of your parking lot is about 5 feet. Mayor Broyles stated there is a sewer main there and we have to map that for TDEC.

Shirley Clark of 932 Lona Lane asked Alderman Adams about a guard rail at the corner of Lakeview Drive and Hwy 390 that Mr Pierce from Lakeview Drive had asked him about. Alderman Adams stated I have spoken to Jeff (Mayor Broyles) about that. Mr Adams stated it is the same thing that she is concerned with on Holston Drive. It is not something I can just say let's put a guardrail up. Mayor Broyles stated that is true. Mr Adams stated there has to be a traffic study done. Mrs Clark asked if that could be added so when the State starts their study, they will look into that guardrail. Mayor Broyles stated yes. Mrs Clark voiced concern about business signs on power poles and graffiti on the bridge on Lakeview Drive.

Rene Hutchison of 4234 Bluff City Highway voiced concern about the sidewalk planned along that route because of her neighbor not being able to get into his car and he will not be able to cross the sidewalk. Mayor Broyles stated that was a TDOT project and it is in the planning and design phase this year. Next year it will go into the right of way and the legal phase.

Alderwoman Venable stated years ago they were talking about that sidewalk and it was going to be on this side. Mayor Broyles stated we only have the concept TDOT offered during the Granting process.

Carolyn Payne of 4818 Bluff City Hwy stated I have been banned from the Town of Bluff City's Facebook Page. Mayor Broyles stated Mr Frye and I are in discussion about it. Alderwoman Venable stated I don't see how that is constitutional. Ms Payne voiced concern about the vacancy on the Board. Mrs Payne asked City Attorney Paul Frye about the vacancy. Mr Frye stated I would have to review the Charter. Mrs Payne asked about a City Manager.

Discussion / Action: Public Hearing- Ordinance 2023-001

City Attorney Paul Frye read the ordinance which Amends the Bluff City Municipal Code Section 1-102 concerning the order of business of the Bluff City Board of Mayor and Aldermen Meetings. Mr Frye stated we are adding 2 sections of Citizen Comments for 3 minutes each. Public Hearing opened at 6:27 p.m. Vice Mayor Keith stated I know a lot of citizens wanted this. We heard you and we did it. Hearing closed at 6:28 p.m. Motion to approve was made by Vice Mayor Keith. Second by Alderwoman Madison. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – Yes, Vice Mayor Keith -Yes, Alderman Adams – Yes. Motion carried.

Discussion / Action: First Reading – Ordinance 2023 – 002 - which is to Rezone Property Located at 552 Cedar Street from R-2 to R3 to allow for a daycare.

Mayor Broyles stated this comes to you with a positive recommendation from Planning Commission to approve. Motion to approve was made by Alderwoman Venable. Second by Vice Mayor Keith. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – Yes, Vice Mayor Keith -Yes, Alderman Adams – Yes. Motion carried.

Discussion / Action: Request to dispose of outdated town records in accordance with the TCA

Mayor Broyles presented 2 pages of the Tennessee Codes concerning the disposal of records. Mayor Broyles stated we had a work day to go through the records of Town Hall and find those that could be potentially destroyed. The records are secured in the storage building. We followed the Tn. Code to the letter when sorting these records. Motion to approve the disposal was made by Vice Mayor Keith. Second by Alderman Adams. Alderwoman Venable asked what the reason was to destroy them. Mayor Broyles stated after a certain amount of time they become obsolete and there is no reason to keep them. The Recorder made a decision to keep some of the records longer than recommended. Some records would say keep for 3 years and she decided to keep them for 5 years. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – No, Vice Mayor Keith -Yes, Alderman Adams – Yes. Motion carried.

Report from Mayor and Town Manager Jeff Broyles

Mayor Broyles presented an update from Mattern & Craig concerning the Phase III project. The Main Street water line is 99% complete, currently paving. Garage Pump Station forced main is about 90% complete. Railroad Street Sewer is complete, less some final clean up.

Mayor Broyles presented the official approval letter he just received from TDEC, granting us the Water Treatment Plant Renovation Project Grant.

Mayor Broyles stated the Watson implementation is going absolutely perfect on the Chief's side and now the hard work of Sharon and Jeanann is going really well on the court side. In IT, implementations are painful, but they have done this seamlessly and never missed a beat in serving our customers. Local Government updates are continuing.

Mayor Broyles stated we are fully crewed now in the Public Works Department.

Report from City Attorney Paul Frye

Mr Frye reported that he had collected about \$1,700.00 in delinquent property taxes this month and this year we will need to file a delinquent tax lawsuit. Mayor Broyles thanked Mr Frye for his work on that.

Discussion / Action: Financial Report – Sharon Greene, CMFO

Ms Greene reported the following fund balances as of February 28, 2023: General Fund - \$2,329,821.00, Sanitation Fund - \$14,108.00, Special Police Fund - \$295.00, Debt Service Fund - \$152,116.00, Sinking Fund - \$3,094.00, Water / Sewer Fund - \$862,890.00. Motion to approve was made by Vice Mayor Keith. Second by Alderwoman Venable. Vote went as follows: Alderwoman Venable – Yes, Alderwoman Madison – Yes, Vice Mayor Keith -Yes, Alderman Adams – Yes. Motion carried.

Report from Police Department – Chief Greg Depew

Chief Depew presented the monthly report for March, 2023 (SEE ATTACHED)

Chief Depew stated with the Watson System we are seeing better and more detailed and more legible reports. Chief Depew thanked the Mayor and Board for allowing that to happen.

Chief Depew stated there was a typing error on the report, as they had 8 drug arrests and 3 D.U.I.(S)

Vice Mayor Keith reported that a citizen said to thank them for their presence on Lakeview Drive.

Report from Public Works Supervisor Allen Moultrie

Mr Moultrie presented the Monthly report for March, 2023. (SEE ATTACHED)

Mr Moultrie stated the Water Plant was put back into service due to tank maintenance, on March 17th. Water Plant has been working without issues. We are continuing to repair leaks. Our Sewer department is working well with no overflows in March. We are still having problems with wipes and such being flushed.

Mr Moultrie stated they are doing leaf and brush pick ups with work orders taking priority. Mowing season has started.

Report from Finance and Administration – Sharon Greene, CMFO

Ms Greene stated just what you said, the ladies are working hard. Jeanann worked well with Local Government and Watson and I think they got that pretty well straightened out.

Report from Sullivan County Commissioners – None Present

Board of Mayor and Aldermen Comments

Alderwoman Venable thanked everyone that came and if we change the time back to 7:00 you will see less people because before, we had people ask for it to be 6:00.

Alderwoman Madison thanked everyone for coming and stated I agree with you, I want it to stay at 6:00.

Vice Mayor Keith thanked everyone for coming. I will continue to stand up for what is right.

Alderman Adams thanked everyone for coming out. I am excited about the progress we are making especially getting the approval on the Water Treatment Plant Facility.

Old Business

Vice Mayor Keith stated we are moving forward with the City Manager. Alderwoman Venable stated I talked to Pete Auger myself and he hasn't heard anything. Mayor Broyles stated I spoke with him about 2 days ago. Mayor Broyles asked if she wanted him to come back. Vice Mayor Keith asked if there had been any applications turned in yet. Mayor Broyles stated no. Ms Venable stated how can there be not one in all this time. Vice Mayor Keith stated we are still working on the job description. Mayor Broyles asked Ms Venable if she would like Pete to come to the next workshop.

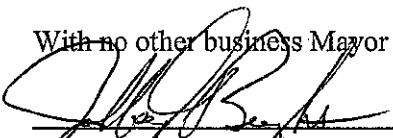
Alderman Venable asked if the City Manager has the power to hire and fire anybody or does the Board. Mayor Bowling stated it speaks to it in the Charter. Vice Mayor Keith stated the way I understand it, the salaried people work at the pleasure of the Board. Mayor Broyles stated the Charter reads the Town Recorder and the Chief of Police. Allen Moultrie and Jamey are salaried as well. Vice Mayor Keith stated I would like to say, on behalf of our mayor, we worked quite a bit on a few things and I have to say he really has worked diligently. We are moving forward with the City Manager, but I do want to say I did not realize how much work was involved until I came down and started seeing. I think we got some things done. Mayor Broyles stated we have. Vice Mayor Keith stated anytime we have something serious the Board needs to be legally advised step by step and if our city attorney can't be here, we need to have someone fill in to help us complete the process.

New Business

Mayor Broyles stated our CMFO has discovered an opportunity. Mr Broyles stated you will find in your packet paperwork saying Insurance 2023-2024. We are up for renewal on our town's health insurance. We usually do this at budget time. Mayor Broyles stated look at the spreadsheet. Sharon has outlined the current and the renewal cost if we are able to renew by the first of May. We are currently paying out \$187,352.16 for insurance for employees. If we renew by the first of May, you will see that the rate is reduced not increased, to \$186,301.08. Motion to approve was made by Alderman Adams. Second by Alderman Madison. Vote went as follows:
Alderman Venable – Yes, Alderman Madison – Yes, Vice Mayor Keith -Yes, Alderman Adams – Yes. Motion carried.

Vice Mayor Keith stated I want to concentrate about the paving. I think you said Hillcrest would be first we would look at. Mayor Broyles stated yes. Mrs Keith stated I want us to see what can be done about water bills.

With no other business Mayor Broyles adjourned the meeting at 7:00 p.m.

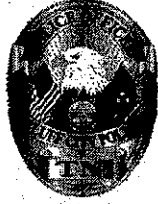


Jeff Broyles, Mayor / City Manager

Attest this 4th day of April, 2023



Sharon Greene, Recorder / CMFO



Bluff City Police Department
MONTHLY REPORT



2023 March
Year Month

NUMBER OF:	CITY	PINEY	COUNTY	TOTAL
CALLS FOR ASSISTANT(S)	116	91	0	207
ISSUED CITATION(S)	80	133	0	213
WARNING CITATION(S)	55	54	0	109
PATROLED MILE(S)	3108	3485	0	6593
ARREST(S)	12	7	0	19
OFFENSE REPORT(S)	27	22	0	49
ALARM(S)	1	2	0	3
ACCIDENTS	3	4	0	7
ANIMAL CALL(S)	2	0	0	2
MSD REPORT(S)	11	9	0	21
FUNERAL ESCORT(S)	1	0	0	1
DOMESTIC ASSAULT(S)	4	2	0	6
VEHICLE SEIZURE(S)	0	0	0	0
MISSING PERSON(S)	0	0	0	0
D.U.I.(S)	0	0	0	0
DRUG VIOLATION(S)	1	0	0	1
USE OF FORCE REPORT(S)	0	0	0	0

Approved by: Chief Depew

4/4/2023

Chief My Depew

CITY OF BLUFF CITY
Water Plant & Distribution System
Board of Mayor and Alderman Monthly
Report for March 2023

Water Plant:

The Water plant is operating normally pumping an average of 187 thousand gallons per day. The water plant was placed back into service from the tank maintenance on March 17, 2023. The water plant operated nonstop for the remainder of the month without issue.

Distribution System:

We are continuing to repair leaks in our distribution system as they show. We repaired 1 damaged setter and 2 lateral line leaks in the distribution system

Sewer Department:

Sewer Department is operating well with there being no overflows in the month of March.

Streets Department:

City workers are working hard maintaining the brush pickup throughout town. Our designated day for brush pick up is on Wednesday and Thursday, with work orders being top priority.

If you have any questions please call City Hall at 538-7144. Thank you.

Allen Moultrie
Public Work Supervisor