

Minutes
Board of Mayor and Aldermen
Regular Meeting
November 4, 2025

Mayor Staton called the meeting to order at 6:00 p.m.

Members Present: Ben Adams, Carol Keith, Jerry Malone, Carolyn Payne, Eric Johnson

Prayer, Alderwoman Keith; Pledge of Allegiance, Chief Depew

Mayor Staton opened the meeting for the following:

Recognition of Distinguished Guests - Projects Briefing by Austin Smith of Mattern and Craig

Mr. Smith updated the BMA on the Asset Management Plan project and stated that it is GIS component of the water and sewer projects are progressing well and near completion. Mr. Smith presented a letter from Mattern and Craig recommending HCI Herrick Company be awarded the contract for the Water Treatment Plant.

Alderman Johnson made a motion to award the contract to HCI Herrick Company. Second, Vice-Mayor Adams. All in favor. Motion carried.

Mr. Smith discussed the repairs to the manhole(s) at 4418 Bluff City Highway.

Discussion and Action: Approval of Board of Mayor and Aldermen Meeting Minutes for July 1, 2025; July 24, 2025; October 7, 2025; and October 30, 2025.

Mayor Staton clarified that one correction was necessary to the BMA Minutes of July 1, 2025. Alderman Johnson made a motion to approve all the minutes in one grouping, upon correction. Second, Vice-Mayor Adams. Vote: Alderwoman Payne – No; Alderman Malone – Yes; Alderwoman Keith – Yes (Abstain on October 7, 2025); Vice-Mayor Adams – Yes; Alderman Johnson – Yes. Motion carried.

First Session of Public Comments . Three (3) Minutes: Provide Name and Address for Record

Brenda Leonard, 508 Cedar Street, voiced concerns about parking in the grass at the Bluff City Baseball Field where the “NO MOTORIZED VEHICLES BEYOND THIS POINT” sign is located.

Alderwoman Payne asked Mr. Frye if citizens could have extra time to speak. Mr. Frye responded that it would require an ordinance to change the rules.

Discussion: Addressing the Urgent Need for Public Works Vehicles

Mayor Staton presented the BMA with a list of the vehicles in the Public Works Department and the issues with each. The BMA discussed the urgent need for new vehicles for the Public Works Department.

Discussion: Addressing the Traffic Pattern on Summit Drive and Kentucky Avenue Adjacent to the Impact Community Center

Mayor Staton presented the BMA with the current situation regarding Carter Street, Kentucky Avenue, and Summit Drive. The BMA agreed to further discussion at a work session.

Discussion and Action: Financial Report

Ms. Greene gave the Financial Report for October 2025.

Motion to approve, Vice-Mayor Adams. Second, Alderwoman Payne. Vote: All in favor. Motion carried.

Report from Town Attorney

Mr. Frye stated that in the month of October, \$35,000 in delinquent property taxes was collected.

Department Reports:

Police and Public SafetyChief Greg Depew
Chief Depew presented the monthly Police and Public Safety report for October 2025.

Public WorksSupervisor Allen Moultrie
No report.

Finance and AdministrationSharon Greene, CMFO
Ms. Greene presented the monthly Admin report for October 2025.

Report from Sullivan County District 5 Commissioners

Commissioner Hershel Glover gave a report on why he pulled his support for the Hwy. 11E TDOT Grant Proposal between Sullivan County, Johnson City, and Bluff City. He discussed safety concerns and the uptick in cars traveling Hwy 11E. Commissioner Glover also commended Sherri DeVault on all her hard work as Grant Coordinator for Sullivan County.

Commissioner Dwight King spoke on being Chairman of the Budget Committee for Sullivan County. He explained that because Sullivan County is in a reappraisal year, the County cannot make money through taxes. Commissioner King also discussed the jail and costs associated with opening it.

Board of Mayor and Aldermen Comments:

Vice-Mayor Adams thanked everybody and commented on the good turnout.

Aldermwoman Carol Keith thanked everyone for being at the meeting. She expressed that she does not take anyone for granted and will continue to stand up, speak up, and speak out for what is right.

Alderman Jerry Malone thanked everyone for coming to the meeting.

Aldermwoman Carolyn Payne stated she was excited to see so many people turn out for the meeting. She said if anyone needs help, to call her.

Alderman Eric Johnson thanked everybody for coming out and asked everyone to invite their friends and get involved in the community. He thanked the Police Department, the Admin staff, Public Works, and the County Commissioners.

Old Business

Aldermwoman Keith asked that we all come together and work to move forward.

New Business

Vice-Mayor Adams spoke about his time volunteering at the Robotics Competition held at Sullivan East Middle School. He explained that the Robotics Program receives no funding from the Sullivan County Department of Education and asked that the BMA consider allocating some funds as support.

Aldermwoman Payne spoke against monetary support for the Robotics Program.

Pg. 3

Bma

11/4/25

Second Session of Public Comments....Three (3) Minutes: Provide Name and Address for Record

Brenda Leonard, 508 Cedar Street, voiced concerns about parking in the grass at the Bluff City Baseball Field.

David Harmon, 200 Holston Drive, expressed concern over Tennessee Avenue not having a rail gate at the railway track.

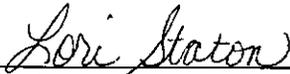
Alderwoman Keith recognized former Alderwoman Sandra Madison and thanked her for coming to the meeting.

Sarah Malone, 123 Hillcrest Road, spoke about support for the Robotics Program by the Family Committee. She stated we all need to work together for Bluff City and explained why Alderwoman Payne was blocked from their Facebook page by a unanimous vote of the Family Committee's Board of Directors. Ms. Malone also discussed how the Farmer's Market is a benefit to the Town.

Brian Hunt, 191 Lakeview Drive, commented on the recent negative activity on Facebook. Mr. Hunt praised the Police Department, Public Works Department. Mr. Hunt also stated the BMA does a great job.

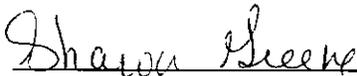
Euniece Blankenship and Jeanann Sanders presented Mayor Staton with a gift of appreciation for her work in the Town Manager position and welcomed Ms. Krista Morris as the new Town Manager.

With no other business, Mayor Staton adjourned the meeting at 7:25 p.m.



Lori Staton, Mayor

This 4th day of November, 2025



Sharon Greene, Recorder / CMFO



TOWN OF BLUFF CITY

4391 Bluff City Highway • Bluff City, TN 37618

Telephone: (423) 538-7144 • Fax: (423) 538-7138

Email: sgreene@bluffcitytn.gov

Mailing Address:

P.O. Box 70

Bluff City, TN 37618



FUND BALANCES

SEPTEMBER, 2025

GENERAL FUND	110-11214	\$ 2,780,871.00
SANITATION FUND	130-11211	15,196.00
SPECIAL POLICE FUND	143-11214	6,070.00
DEBT SERVICE FUND	211-11321	112,382.00
SINKING FUND	211-11311	3,094.00
WATER / SEWER	413-11216	895,325.00

TOTAL FUND BALANCE \$ 3,812,938.00

Prepared: November 4, 2025

By: Sharon Greene, CMFO/City Recorder

CITY OF BLUFF CITY

Water Plant & Distribution System

Board of Mayor and Alderman Monthly

Report for September 2025

Water Plant:

The Bluff City Water plant is operating good pumping out an average of 253 thousand gallons per day. Our water tank level was at an average of 44.77 ft. and was at a max level of 54.03 ft. for the month. The Water treatment plant operated well during the month only being down during backwashes and routine maintenance.

Distribution System:

The Water Distribution system operated great for the month of September. We repaired a total of 4 water leaks during the month, 2 of those leaks were leaks coming from the corporation stop and the other 2 leaks were lateral line leaks and a pin hole on the 2-inch galvanized line on Shawnee Ave.

Sewer Department:

The Sewer Department is operating well; we did not have any overflows for the month of September.

Streets Department:

City workers are working hard maintaining the mowing, brush, and leaf pickup throughout town. Our designated day for brush pickup is Wednesday and Thursday, with work orders being top priority.

If you have any questions, please call City Hall at 538-7144. Thank you.

Allen Moultrie
Public Work Supervisor



BLUFF CITY POLICE DEPARTMENT
MONTHLY REPORT
1-31 OCTOBER 2025



- 1) Calls for Service: **225**
- 2) Issued Citations: **354**
- 3) Warning Citations: **139**
- 4) Patrolled Miles: **8,281**
- 5) Arrests: **90**
- 6) Offense Reports: **80**
- 7) Alarms: **6**
- 8) Accidents: **9**
- 9) Animal Calls: **3**
- 10) MSD Reports: **54**
- 11) Funeral Escorts: **2**
- 12) Domestic Assaults: **5**
- 13) Vehicle Seizures: **0**
- 14) Missing Persons: **0**
- 15) D.U.I.s: **0**
- 16) Drug Violations: **9**
- 17) Use of Force Reports: **0**
- 18) Door Checks: **328**

Tennessee Department of Transportation (TDOT) Information:

- US11E (SR34) has an AADT of 23,934
- US19E (SR37) has an AADT of 10,828
- This information represents only the Bluff City Police Department areas of jurisdiction
- AADT stands for Annual Average Daily Traffic

Approved by: 

Gregory H. DePew
Chief, BCPD



BLUFF CITY POLICE DEPARTMENT



MONTHLY REPORT: SEPTEMBER 2025

NUMBER OF:

TOTAL:

CALLS FOR SERVICE	341
PATROLED MILES	8,171
OFFENSE REPORT(S)	55
MSD REPORT(S)	11
ISSUED CITATION(S)	237
WARNING CITATION(S)	54
ARREST(S)	26
D.U.I (S)	2
DRUG VIOLATION(S)	5
DOMESTIC ASSUALT(S)	9
CRASH(ES)	7
MISSING PERSON(S)	1
ANIMAL CALL(S)	5
ALARM(S)	6
VEHICLE SEIZURE(S)	NONE
FUNERAL ESCORT(S)	2
USE OF FORCE REPORT(S)	1

x *Chief Amy Dea*