

Minutes
Bluff City Board of Mayor and Aldermen
Special Called Meeting
May 12, 2025

Mayor Staton called the meeting to order at 6:00 p.m.

Members Present: Carolyn Payne, Jerry Malone, Carol Keith, Ben Adams, and Eric Johnson

Prayer was given by Carol Keith, followed by the Pledge of Allegiance, led by Shane Watson.

Mayor Staton opened the floor for the following:

First Session of Public Comments

Betsy Carrier from Cedar St. stated I am here for the Holston Heritage Museum. I would like the Mayor to come down. Mrs Carrier continued introducing the Museum Committee members. Mrs Carrier thanked the Board for their support, and presented the Mayor with a plaque.

Discussion / Action: Public Hearing and Second Reading- Ordinance 2025-003

Mayor Staton explained that this is an Ordinance Amending Title 4 Chapter 2 of the Bluff City Municipal Code regarding wages, meal periods, work/weeks- work/ periods and grant funded overtime for police officers. Mayor Staton read the ordinance. Public Hearing opened at 6:05 p.m. Alderwoman Payne asked if they discussed the grant money for the Police Department \$50.00 at the last meeting as she was unable to attend. Capt. Watson explained how it works. Public Hearing closed at 6:15 p.m.

Motion to approve on Second Reading was made by Vice Mayor Adams. Second by Alderwoman Keith. All in favor. Motion carried.

Discussion / Action: Public Hearing and Second Reading- Ordinance 2025-004

Mayor Staton read the ordinance which is to Amend the Appropriation Ordinance for the Fiscal Year Ending June 30, 2025, for the purpose of Procurement of Axon Body Cameras and tasers for the Bluff City Police Department at a cost of \$26,550.00. Public Hearing opened at 6:17 p.m. No Public Comments. Hearing closed at 6:18 p.m. Town Manager Roberts asked if anyone had questions for her, as she was not at the last meeting. Mrs Roberts explained some facts about the tasers and cameras. Capt. Watson explained the benefits of the cameras. Alderwoman Payne stated that she wants them to have these, but cannot vote for it until she has seen a copy of the budget.

Town Manager Roberts reported that we are about 70 to 75% through our budget and this has been built in, and it is in our budget as a line. Motion to approve on Second Reading was made by Vice Mayor Adams. Second by Alderwoman Keith. All in favor.

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Motion carried.

Discussion / Action: Public Hearing and Second Reading - Ordinance 2025-005

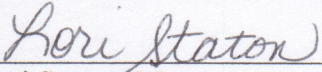
Mayor Staton Read the Ordinance which Amends the Appropriation Ordinance for the Fiscal Year Ending June 30, 2025 for the Purchase of 3 Police Cruisers in the Amount of \$162,100.00. Public Hearing opened at 6:34. Man from audience asked if they have cruisers now that are down. Capt. Watson stated yes. Public Hearing closed at 6:35. Town Manager Roberts reported that the standard mileage for a cruiser is between 80 and 100 thousand. We now have 6 cruisers at 100 thousand or more.

Town Manager Roberts stated that the City needs to set up a cycle for replacing cars and tools. Motion to approve on Second Reading, was made by Vice Mayor Adams. Second by Alderwoman Keith. Vote went as follows: Alderwoman Payne - No. All others in favor. Motion carried.

Second Session: Public Comment

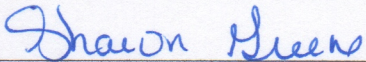
David Harmon of 200 Holston Dr. stated I would like to see everybody have a microphone up there.

With no other business, Mayor Staton closed the meeting 6:59 p.m.



Lori Staton, Mayor

Attest this 12th day of May, 2025



Sharon Greene, Recorder, CMFO

ORDINANCE NO. 2025-003

**AN ORDINANCE AMENDING TITLE 4, CHAPTER 2
OF THE BLUFF CITY MUNICIPAL CODE**

**BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN OF
THE TOWN OF BLUFF CITY, TENNESSEE:**

1. That Title 4, Chapter 2 of the Bluff City Municipal Code be hereby amended by deleting Section 4-205 of the Bluff City Municipal Code in its entirety and replacing it with the following language:

4-205 Compensation. (1) Wages. The Board of Mayor and Alderman shall determine wages for all employees.

(2) Meal Periods. If an employee works five hours or more per shift, he or she must take a 30-minute meal break unless specifically excused by his/her immediate supervisor. This does not apply to police officers or dispatchers. Meal breaks are not considered as hours worked.

(3) Work Week/Work Periods. Pursuant to the Fair Labor Standards Act, an employee work period is a regular recurring period of 168 hours consisting of seven consecutive 24-hour periods. Except as provided in special contracts of employment, public safety employees working under the FLSA 7(3) exemption and employees exempt from FLSA requirements, employees work 40 hours during the work period. The work period begins at 12:00 midnight on Wednesday and ends at 12:00 midnight the Wednesday following. Work schedules may vary in departments as necessary for the smooth operation of the city.

Police officers shall have a 28-day work period in accordance with the 7(k) exemption provided under FLSA. Overtime will be paid to police officers who work more than one hundred seventy-one (171) hours during the twenty-eight (28) day work period. The work period begins at 12:00 midnight on Wednesday and ends at 12:00 midnight twenty-eight (28) days following.

All grant funded overtime (Police) will be paid at a flat rate of \$50 per hour and separate from any other overtime rate.

Employees of the Police Department will not be allowed to use extra time in order to work grant related details. Example sick time, comp time, vacation time, etc.

(4) Overtime. Overtime may be authorized only by prior approval of the town manager or his/her designee, except in cases of emergency. Employees required to work overtime shall be compensated in accordance with the Fair Labor Standards Act.

(5) Emergency call out supplement. Each employee who is called out in addition to their regular work schedule for an emergency shall receive a twenty-dollar (\$20.00) supplement per call out. This will only apply to employees who are compensated by the hour in accordance with the Fair Labor Standards Act.

2. This ordinance shall become effective immediately upon its final passage, the public welfare requiring it.

Lori Stator
Lori Stator, Mayor

Attested: Sharon Greene
Sharon Greene, CMFO, Town Recorder

Approved
as to form: J. Paul Frye
J. Paul Frye, Town Attorney

Passed on First Reading: 4/1/2025
Passed on Second Reading: 5/12/2025
Public Hearing: 5/12/2025

ORDINANCE NO. 2025-004

**AN ORDINANCE TO AMEND THE APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR ENDING JUNE 30, 2025, FOR THE PURPOSE OF
PROCUREMENT OF AXON BODY CAMERAS AND TASERS
FOR THE BLUFF CITY POLICE DEPARTMENT**

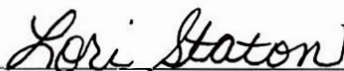
WHEREAS, the authorization of \$26,550.00 will be used for procurement of Axon Body Cameras and Tasers for the Bluff City Police Department for this fiscal year.

**BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN OF
THE TOWN OF BLUFF CITY, TENNESSEE:**

1. That Ordinance 2024-003 as to Line Item 110 – General Fund be amended as follows:

110 - General Fund - \$1,908,162.00

2. This ordinance shall take effect from and after its final passage, the public welfare requiring it.



Lori Staton, Mayor

Attested: 

Sharon Greene, CMFO, Town Recorder

Approved
as to form: 

J. Paul Frye, Town Attorney

Passed on First Reading: 5/01/25
Passed on Second Reading: 5/12/25
Public Hearing: 5/12/25

ORDINANCE NO. 2025-005

**AN ORDINANCE TO AMEND THE APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR ENDING JUNE 30, 2025, FOR
THE PURCHASE OF THREE (3) POLICE CRUISERS
IN THE AMOUNT OF \$162,100.00**

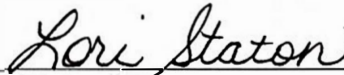
WHEREAS, the authorization of \$162,100.00 will be used for the purchase of three (3) police cruisers for the Bluff City Police Department for this fiscal year.

**BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN OF
THE TOWN OF BLUFF CITY, TENNESSEE:**

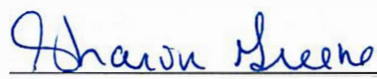
1. That Ordinance 2024-003 as to Line Item 110 – General Fund be amended as follows:

110 - General Fund - \$2,070,262.00

2. This ordinance shall take effect from and after its final passage, the public welfare requiring it.



Lori Staton, Mayor

Attested: 

Sharon Greene, CMFO, Town Recorder

Approved
as to form: 

J. Paul Frye, Town Attorney

Passed on First Reading: 5/01/25

Passed on Second Reading: 5/12/25

Public Hearing: 5/12/25