

Minutes  
Bluff City Board of Mayor and Aldermen  
Special Called Meeting  
July 29, 2025

Mayor Staton called the meeting to order at 6:00 PM

Members present: Carol Keith, Jerry Malone, Carolyn Payne, Eric Johnson

Prayer led by Alderwoman Keith; Pledge of Allegiance led by Captain Shane Watson

First Session - Public Comments – No Comments

Mayor Staton opened the floor for the following:

Discussion and Action: Ordinance 2025-008 - First Reading

Mr. Frye read the Ordinance to amend Sections 17-103, 17-104, and 17-111 of the Bluff City Municipal Code dealing with storage and collection of garbage, as well as setting the garbage collection rate for the next budget year of \$23 per month.

Alderwoman Payne asked if the information in the ordinance came from Cox. Mayor Staton affirmed she worked with Sheila Cox of Cox Disposal to draft the ordinance. Alderwoman Payne asked if people inside the city limits have the option to decline trash service. Mayor Staton clarified that the Town is responsible for trash removal for all residents. Mr. Frye confirmed that they cannot opt out.

A motion to approve by Alderman Malone. A second by Alderman Johnson. The vote went as follows: Alderwoman Payne – Yes; Alderman Malone – Yes; Alderwoman Keith – Yes; Alderman Johnson – Yes. Motion passed first reading.

Discussion and Action: Ordinance 2025-009 - First Reading

Mr. Frye read the Ordinance adopting the Annual Budget and Tax Rate for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026.

Mayor Staton stated the ordinance would lower the current Tax Rate from 1.30 to .89.

Alderman Malone made a motion to approve. A second was given by Alderman Johnson. The vote went as follows: Alderwoman Payne – Yes; Alderman Malone – Yes; Alderwoman Keith – Abstain; Alderman Johnson – Yes. Motion passed first reading.

Discussion: Task Order(s) Provided by Mattern & Craig

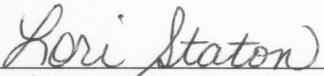
Mayor Staton introduced Austin Smith of Mattern and Craig for a question-and-answer session. Alderman Johnson asked if smoke testing is really necessary. Austin Smith explained that there may have been changes to the landscape since Hurricane Helene. Discussion was had regarding the CCTV results. Alderman Johnson asked about the Carter Street re-bid. Austin Smith said he would look in to it. Mr. Frye stated the board should vote on the Task Order. A motion to approve by Alderman Johnson. A second by Alderwoman Payne. The vote went as follows: Alderwoman Payne – Yes; Alderman Malone – Yes; Alderwoman Keith – Yes; Alderman Johnson – Yes. Motion passed.

Alderwoman Payne inquired if she could bring up anything according to Robert's Rules of Order. Mayor Staton noted that a Special Called Meeting could only cover the specific agenda items.

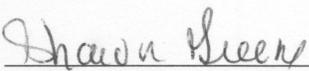
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Second Session - Public Comments- No comments

With no other business Mayor Staton adjourned the meeting at 6:37 p.m.

  
\_\_\_\_\_  
Lori Staton, Mayor

Attest this 29<sup>th</sup> day of July, 2025

  
\_\_\_\_\_  
Sharon Greene, Recorder, CMFO

**ORDINANCE NO. 2025-008**

**AN ORDINANCE TO AMEND SECTIONS 17-103 AND  
17-104 OF THE BLUFF CITY MUNICIPAL CODE  
DEALING WITH STORAGE AND COLLECTION OF GARBAGE  
AND SECTION 17-111(1) OF THE BLUFF CITY MUNICIPAL CODE REGARDING  
GARBAGE COLLECTION FEES WITHIN THE TOWN OF BLUFF CITY,  
TENNESSEE**

**BE IT THEREFORE ORDANED BY THE BOARD OF MAYOR AND ALDERMEN  
OF THE TOWN OF BLUFF CITY, TENNESSEE:**

WHEREAS, the Board desires to amend Sections 17-103 and 17-104 of the Bluff City Municipal Code dealing with storage and collection of garbage; and

WHEREAS, the Board of Mayor and Alderman deem it necessary to amend Sections 17-103 and 17-104 of the Municipal Code.

**BE IT THEREFORE ORDAINED BY THE TOWN OF BLUFF CITY,  
TENNESSEE:**

1. That Sections 17-103 and 17-104 of the Bluff City Municipal Code are hereby deleted in its entirety and replaced with the following:

**17-103. Storage.** Each owner, occupant, or other responsible person using or occupying any building or other premises within the Town of Bluff City where refuse accumulates or is likely to accumulate shall place the refuse in a garbage can furnished by the Town of Bluff City. One can will be allotted per customer.

**17-104. Collection.** (1) All refuse accumulated within the corporate limits shall be collected, conveyed, and disposed of under the supervision of such officer as the board of mayor and alderman shall designate. Collections shall be made regularly in accordance with an announced schedule.

(2) All trash shall be bagged and placed inside the can.

(3) The following items are prohibited:

- a. Paint/Paint Cans
- b. Tires
- c. Batteries
- d. Ashes
- e. TVs/Computers/Computer Monitors
- f. Oil or Hazardous waste
- g. Bio-hazard bags or boxes
- h. Brush or grass
- i. Lumber of any kind
- j. Pipes
- k. Block/Rocks, etc.

- (4) Containers full of rainwater will not be emptied.
- (5) Can must be placed at the curb by 7:00 a.m. on the scheduled pickup day.
- (6) Trash services will run on all holidays except Christmas Day.
  - a. Make sure can is placed at the curb by 7:00 a.m. on holidays, as service may run earlier than normal.
  - b. If your pickup day falls on Christmas Day, pickup will normally be the following day, but it will be communicated to residents ahead of time.
  - c. During the week of Christmas, most people have extra trash. No extra fee will be imposed during this time.

2. That section 17-111(1) of the Bluff City Municipal Code shall be deleted and the new 17-111(1) shall read as follows:

**17-111. Garbage collection fee.** (1) A garbage collection fee of Twenty-Three Dollars (\$23.00) per month shall be charged to each residential customer within the corporate limits. However, those property owners whose parcel is not 100% within the town limits shall have the option of taking the garbage service or not, as the case may be. The domestic garbage collection fee shall be included on every customer's monthly water and sewer bill, or on a separate bill for those who are not served by city water and/or sewer.

3. That all other sections of 17-111 not amended by this Ordinance shall remain in full force and effect.

4. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

\_\_\_\_\_  
Lori Staton, Mayor

Attested: \_\_\_\_\_  
Sharon Greene, CMFO, Town Recorder

Approved \_\_\_\_\_  
as to form: J. Paul Frye, Town Attorney

Passed on First Reading: \_\_\_\_\_

Passed on Second Reading: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

**ORDNANCE No. 2025-009**

**AN ORDNANCE OF THE  
TOWN OF BLUFF CITY, TENNESSEE  
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026**

**WHEREAS**, Tennessee, Code Ann. 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

**WHEREAS**, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

**WHEREAS**, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

**BE IT THEREFORE ORDANED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF BLUFF CITY, TENNESSEE:**

**SECTION 1:** That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office, or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2025, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

**SECTION 2:** That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

**SECTION 3:** That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

<b>2025-2026 BUDGET</b>			
<b>GENERAL FUND</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>
<u>Revenue</u>			
Local Taxes	990,756	940,000	1,090,000
State of Tennessee	440,396	437,500	447,300
City Court Fines	390,727	350,000	450,000
Other	<u>57,198</u>	<u>61,800</u>	<u>81,700</u>
<b>Total Revenue</b>	<b>1,879,077</b>	<b>1,789,300</b>	<b>2,069,900</b>
<u>Appropriations</u>			
Administration	291,077	297,700	434,000
Police Department	685,107	718,900	815,200
Public Works	336,796	384,100	434,100
Park & Recreation	34,451	51,500	43,500
Other Gen.Gov Expenses	195,857	<u>299,000</u>	<u>318,920</u>
Transfers	<u>68,000</u>		
<b>Total Appropriations</b>	<b>1,611,288</b>	<b>1,751,200</b>	<b>2,045,720</b>
<b>Beginning Fund Balance</b>	<b>2,497,780</b>	<b>2,765,569</b>	<b>2,803,669</b>
<b>Total Available Funds</b>	<b>2,765,569</b>	<b>2,803,669</b>	<b>2,827,849</b>
<b>POLICE DRUG FUND</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>
<u>Revenue</u>			
Fines	4,148	<u>16,000</u>	5,400
Confiscated Drug Money	<u>25,034</u>		<u>10,000</u>
<b>Total Revenue</b>	<b>29,182</b>	<b>16,000</b>	<b>15,400</b>
<u>Appropriations</u>			
Motor Vehicle Parts	260		1,000
Machinery & Equipment	26,345	10,000	10,000
Educational & Materials	131	1,000	1,000
Bank Charges	<u>410</u>	<u>400</u>	<u>400</u>
<b>Total Appropriations</b>	<b>27,146</b>	<b>11,400</b>	<b>12,400</b>
<b>Beginning Fund Balance</b>	<b>8,329</b>	<b>10,365</b>	<b>14,965</b>
<b>Total Available Funds</b>	<b>10,365</b>	<b>14,965</b>	<b>17,965</b>

<b>DEBT SERVICE FUND</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>
Due from General Fund	<u>72,500</u>	<u>68,000</u>	
<b>Total Revenue</b>	<b>72,500</b>	<b>68,000</b>	
<u>Appropriations</u>			
TN Municipal Bond Principal	65,000	66,000	
TN Municipal Bond Interest	<u>5,669</u>	<u>2,000</u>	
Bank Service Charge			
<b>Total Appropriations</b>	<b>70,669</b>	<b>68,000</b>	
<b>Beginning Fund Balance</b>	<b>116,594</b>	<b>118,425</b>	<b>118,425</b>
<b>Total Available Funds</b>	<b>118,425</b>	<b>118,425</b>	<b>118,425</b>
<b>WATER / SEWER FUND</b>			
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>
<u>Revenue</u>			
Operating Revenue	1,049,945	1,122,400	1,130,000
Grants	<u>65,856</u>	<u>1,300,000</u>	<u>800,000</u>
<b>Total Revenue</b>	<b>1,115,801</b>	<b>2,422,400</b>	<b>1,930,000</b>
<u>Appropriations</u>			
Water Treatment Plant	227,883	222,150	271,600
Sewer Treatment	186,837	188,250	225,300
W/S Dist. & Collection	93,662	122,050	125,700
Admin & General	<u>520,606</u>	<u>578,750</u>	<u>644,800</u>
<b>Total Appropriations</b>	<b>1,028,988</b>	<b>1,111,200</b>	<b>1,267,400</b>
<b>Beginning Fund Balance</b>	<b>4,176,713</b>	<b>4,263,526</b>	<b>5,574,726</b>
<b>Total Available Funds</b>	<b>4,263,526</b>	<b>5,574,726</b>	<b>6,237,326</b>
<b>SANITATION FUND</b>			
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>
<u>Revenue</u>			
Refuse Col./Disp. Charges	<u>152,275</u>	<u>166,000</u>	<u>194,600</u>
<b>Total Revenue</b>	<b>152,275</b>	<b>166,000</b>	<b>194,600</b>

<u>Appropriations</u>			
Contracted Services	<u>142,843</u>	<u>154,000</u>	<u>186,200</u>
<b>Total Appropriations</b>	<b>142,843</b>	<b>154,000</b>	<b>186,200</b>
<b>Beginning Fund Balance</b>	<b>19,221</b>	<b>28,653</b>	<b>40,653</b>
<b>Total Available Funds</b>	<b>28,653</b>	<b>40,653</b>	<b>49,053</b>

**SECTION 4:** At the end of the current fiscal year, the governing body estimates balances (deficits):

		<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>
110	General Fund			<b>2,827,849</b>
143	Drug Fund			<b>17,965</b>
211	Debt Service Fund			<b>118,425</b>
413	Water/Sewer Fund			<b>6,237,326</b>
130	Sanitation Fund			<b>49,053</b>

**SECTION 5:** No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (Tenn. Code Ann. 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. 6-56205.

**SECTION 6:** A detailed financial plan will be attached to this budget and become part of this budget ordinance.

**SECTION 7:** There is hereby levied a property tax of \$.89 per \$100 of assessed value on all real and personal property.

**SECTION 8:** This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee.

**SECTION 9:** All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

**SECTION 10:** All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

**SECTION 11:** This ordinance shall take effect July 1, 2025, the public welfare requiring it.

\_\_\_\_\_  
Lori Staton, Mayor

Attested: \_\_\_\_\_  
Sharon Greene, CMFO, Town Recorder

Approved \_\_\_\_\_  
as to form: J. Paul Frye, Town Attorney

Passed on First Reading: \_\_\_\_\_

Passed on Second Reading: \_\_\_\_\_

Public Hearing: \_\_\_\_\_